



## 2024 Bermuda End-to-End Grant Application

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Bermuda End-to-End Registered Charity #558

### **Information for 2024 Applications**

In 2024, our funding focus will be on the needs of the Bermuda community. The proceeds of our 2024 event will be used to fund non-sectarian Bermuda charitable programs and/or operating expenses that will help to support and strengthen the Bermuda Railway Trail, our Bermuda community and our families.

We seek to support charities that comply with the regulations set out in the Charities Act 2014 of Bermuda and adhere to Non-Profit/Charitable Industry Standards of:

- Accountability
- Governance
- Transparency

The selected charities must be committed to assisting with all aspects of the ETE's fundraising efforts as requested. They must also acknowledge the support given to them by the Bermuda End-to-End Charitable Trust (Bermuda ETE) throughout the lifetime of the grant on all of their media platforms including social media, websites, print advertising and other forms of publicity.

Submission budgets should be based upon a \$50,000 allocation. Funding will be distributed on/about June 2024. The Bermuda ETE Grantee report must be submitted by 31 January 2025.

Please check to ensure that you have completed the application and enclosed all items in the Attachments section list (E) with your application. Final decisions for all applications are at the sole discretion of the Bermuda ETE. Applicants will receive funding decisions by December 1, 2023.

For further information, please read the Frequently Asked Questions (FAQ) sheet.

Thank you for your interest in the Bermuda ETE.

*Our mission is to be Bermuda's premier annual charitable pledge event, committed to promoting the happiness and wellbeing of our Island community through all-inclusive activities*

## 2024 Bermuda End-to-End Grant Application

### A. General Information

Organization Name:	Date:
Registered Charity Number:	Mailing Address:
Contact Name:	Title:
Telephone:                      Fax:	E-mail:

### B. Your Grant Request

#### Grant Summary

In this introductory paragraph, you will present a concise summary of your grant request and it should only include the following three statements of one sentence each:

- (1) Statement of need: A statement of the problem the grant will address.
- (2) Programme/Project description: A description of the specific way the grant will address that need and the desired goals and outcome of your efforts.
- (3) Evaluation: An explanation of the evaluation techniques that will be used to measure the effectiveness of the grant.

#### Basic Example of a Grant Request Summary

#1-*"Our grant seeks to increase proficiency among non-English speaking seniors who are recent immigrants to our island and are experiencing assimilation issues."*

#2-*"Working with the Department of Immigration, we will identify these seniors, provide them with eight-week long M-F three-hour classes in spoken English and social interaction with English speaking volunteers."*

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#3-“Participants will be assessed for English speaking and levels of learning ability at the onset of the program and again at the completion of the eight-week program.”

**Body of Grant**

Expand the three Grant Summary sections in greater detail.

Each section should contain **100 words or less** and should again focus on:

- (1) **Need** to be addressed. Example:” *Communication and assimilation issues for recent Non-English speaking seniors immigrants to the island...*”

- (1) **Programme/Project** to address that need. **Example.** “*As there is not a specified methodology for 65+ years language learners, we have developed learning games...*”

- (2) **Evaluation methods** to measure the effectiveness of the Grant. **Example.** -“*We assess our participants initially by asking them to perform...*”

**C. Supporting information for this Grant Request**

- 1. Total amount requested. Attach a budget for the Grant Request

- 1. If the purpose of the grant is for general operating funds, briefly describe the overall goals/mission of your organisation and the programmes and strategies used to achieve these goals.

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3. Approximate number of people expected to benefit from the Grant

1. Starting and ending dates for the use of the Grant \_\_\_\_\_

**D. Your organisation: Please detail the following in brief:**

1. A brief history of your organisation:

1. Mission of the organisation:

2. Please provide the following information from your most recent financial statements:

Financial Year: \_\_\_\_\_ Annual earned revenue: \_\_\_\_\_

Total Annual operating expenses: \_\_\_\_\_

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4. Annual revenue sources (indicate dollar amounts and percentage of total revenue)

SOURCE	DOLLAR AMOUNT	PERCENTAGE OF TOTAL REVENUE
Government		
Corporate		
Foundation		
Individual		
Fees for Service		
Membership Fees		
Fundraising Events		
Other		
<b>TOTAL</b>		

**E. Attachments: Before submitting this application, please be certain that all of the following information regarding your organisation is included. Any application that is not complete will not be considered.**

- Proposed budget for project/programme to be funded (based on \$50k figure).
- Charity's most recent audit or financial statements and current operating budget
- Recent Strategic plans
- Most recent Charities Act 2014 Annual Report including the list of Trustees, Directors and Officers of the Organisation and frequency of meetings
- Current list of paid staff full and part-time (including consultants)
- Certifications received or currently in the application process

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## Bermuda End-to-End

### Frequently Asked Questions for the 2024 Funding Application

**Will you make exceptions for late entries?**

Sorry, our 31 October 5pm deadline is final.

**What if there are essential materials for my application not available at the time of the deadline?**

All required materials must be included in your application.

**Can I submit a hard copy application?**

As each application will be shared with many people, all materials need to be submitted electronically.

**When will notifications of the Board's decisions occur?**

You can expect to hear from us by December 1, 2023. Unfortunately, due to the large number of expected applications, personal responses to each proposal are not possible.

**What are some examples of programmes/projects that generally don't receive consideration?**

- Sectarian programs/projects
- Endowment campaigns
- Travel for sports/school teams
- Support for individual schools
- Previously incurred debts/projects completed
- Funding deficits
- Programmes/projects carried outside of Bermuda
- Programmes/projects budgeted significantly above or below ETE's suggested \$50k.

**Can I include supporting materials not requested in the ETE grant application?**

We ask that you make the body of your application as compelling as possible, without resorting to the inclusion of additional materials

**Can I refer to supporting materials for essential information on my application?**

The ETE application is your application. Please make your case for consideration within the body of your document.

**Guidelines for Proposals**

Please label all documents included in your application with the name of your charity and each individual document with an additional signifier for each one such as: ETE\_Proposal, ETE\_Financials etc.

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